

## Our commitment

Rockpress is committed to protecting the privacy of its workers, suppliers and visitors by complying with the requirements of the *Privacy Act 1988 (Cth)*, *Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth)* and associated amendments. Legislation sets clear standards for the collection, storage, access and use of personal information that Rockpress obtains as part of its business operation.

## Collection of information

Rockpress collects information from people in many ways, including, in person, via email, from our web site, over the phone and through IP camera recordings. Rockpress will only collect information from you that is necessary for the conducting of business and only for the purpose directly related to how we conduct business with you. IP camera recordings are used as evidence during investigation of security or health safety and environmental incidents

## Disclosure of your information

Rockpress may disclose your personal information to government departments as is required by legislation. Rockpress will not disclose or sell your personal or business information to any third party without written permission from you. If a data breach occurs where personal information is disclosed without authorisation or is lost, any such breach will be reported to affected individuals and the Office of the Australian Information Commissioner as per the Privacy Act 1988

## Confidentiality

Rockpress undertakes written confidentiality agreements with its workers to protect the privacy of customer / supplier business information. All personal information is protected physically and electronically and is destroyed once no longer required by Rockpress.

## More information

More information about privacy legislation and the Australian Privacy Principles is available from the Office of the Australian Information Commissioner at [www.oiac.gov.au](http://www.oiac.gov.au)

## Availability and review

Rockpress will make this policy available upon request and will provide a link to this policy from our website. This policy will be reviewed periodically and any amendments will be incorporated in the updated policy

If you have any questions relating to this policy, please contact:



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